



KARLSTAD UNIVERSITY

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Incoming and Outgoing Students

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INFORMATION FOR STUDENTS

Erasmus code	S KARLSTA01
ECHE Reference Number	29403-EPP-1-2014-1-SE-EPPKA3-ECHE
Teaching language(s)	English
Academic Year Structure	2 Semesters (Autumn + Spring semester)
Term/Semester dates	Autumn 2018: 27.08.2018 until 20.01.2019 Spring 2019: 21.01.2019 until 09.06.2019 <i>The Introduction Week normally starts one week before the official start of the semester.</i>
Website	www.kau.se/in
Courses	www.kau.se/en/exchangecourses
Social media	facebook.com/karlstaduniversity

Information specific to exchange students

Students have to be nominated by their universities before the deadlines listed below:

Nomination deadline Spring semester (January-June): **1 October**
Autumn semester (August-January): **1 April**
Master programs: **15 February** (Academic year starts in August)

Application deadline Spring semester (January-June): 15 October
Autumn semester (August-January): 15 April
Master programs: 1 March

Application formalities Once the student has been nominated and the nomination is confirmed by the International Office at Karlstad University, an e-mail is sent to the student with instructions for the application procedure. We only accept online applications.

Within the application the student student will apply for courses and upload requested documents. **Please note: late or incomplete applications are not accepted and we cannot make exceptions regarding the application deadline.**

Accommodation	<p>Karlstad University works with a student housing company called KBAB. They provide living quarters near the university to our exchange students. Once the students are admitted to courses, they will be contacted directly by KBAB to apply for housing. More information regarding accommodation is found at: http://www.kbab.se/student/foreign-students/exchangestudent</p>
Learning Agreement	<p>Only for European students. Can be signed by us <i>after</i> students have received their letter of admission with the courses they are admitted to. Learning Agreements must be complete and signed by home university representative.</p>
Fees	<p>No fees for exchange students.</p>
Transcript of Records	<p>When the students have finished their studies at Karlstad University they can request a Transcript of Records. Official documents are not sent by post but instead printed by the students themselves from their personal page on our website. The authenticity of these documents can be checked by following a link on the transcript. If a partner still requires a hard copy these can be ordered from our Welcome Center valkomstcenter@kau.se All students get information about this before leaving.</p> <p>Please note that only Swedish grades are given to students. Karlstad University does not translate grades into other grading scales.</p>
Language courses	<p>Courses in Swedish as a foreign language are usually offered. Grades are awarded for these courses as for other courses at the university.</p>